

# PIONEER FIRE PROTECTION DISTRICT

Board of Directors Board Meeting

October 14, 2025, Minutes

Tina Holum- Board Chair, Randy Rossi-Vice Chair, Scott de Bie-Secretary, Tony Marcaccio-Director, Candance Flaming-Director  
October 14<sup>th</sup>, 2025, 6:00 PM meeting was conducted in person at 7061 Mt. Aukum Rd. Somerset, CA 95684.

## MINUTES

### 1. CALL TO ORDER AND DETERMINATION OF QUORUM

1.1 Roll Call Present – Director de Bie, Director Marcaccio, Director Holum, Director Rossi,  
Director Flaming  
Administration: Chief Whitt, Admin Vierra & Telfer

1.2 Pledge of Allegiance – Flaming

### 2. ADOPTION OF THE AGENDA

2.1 Adoption of the Agenda  
Director Rossi stepped out for personal call and was not part of the vote.  
Motion to adopt the agenda with the removal of item 7.2  
M/S de Bie/Marcaccio  
Passed 4/0

### 3. PUBLIC COMMENT (Open Forum)

3.1 None

### 4. CONSENT CALENDAR

4.1 Administration recommends the BOD approve: Minutes from September 9, 2025, Board Meeting

4.2 Administration recommends BOD approve: Payment of Bills – green sheets for September 2025  
Motion to approve the September Board Minutes with correction adding Director Rossi’s attendance to the roll call list of attending Board members at the September meeting.  
(M/S) Marcaccio/de Bie  
Director Rossi stepped out for personal call and was not part of the vote.  
Passed 4/0

### 5. MONTHLY/STANDING ACTIVITY REPORTS AND COMMITTEE REPORTS:

#### 5.1 Administrative/Chief’s Report

Chief Whit gave a brief overview of the Chief’s report as printed in the board packet

**TO:** Pioneer Fire Protection District Board of Directors

**FROM:** David Whitt, Fire Chief

**PREPARED BY:** David Whitt, Fire Chief

**DATE:** October 5, 2025

**ITEM:** October Board of Director’s Meeting: Chief’s Report for the Month of September

**RECOMMENDATION:** Receive information about the district

#### Calls For Service in August:

<u>Call Type</u>	<u>September</u>
Fire	6
Rescue and Emergency Medical	28
Hazardous Condition (no fire)	1
Service Call (Public Assist)	11
Cover other districts stations	3
Good Intent	6
False Alarm	4

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**TOTAL** **59**  
Fire Loss Total \$

## Apparatus

- E-338 and E-38 are still up and running! Lots of radio work, maintenance and replacement items.
- WT 38 is now cross staffed with on duty personnel. Firefighter Hinkle's work waws much appreciated.

## Facilities

- The RFP for the Station 31 apparatus facility will be going out by October 17, 2025.
- The antennae for the tower at Station 31 (Tone 14) has been placed at the 100' level and is now in service. The radio coverage is vastly improved!! There are still some small areas that will continue to no have great connectivity, but we are fine tuning it with the radio techs from El Dorado County. arrived and we are waiting for a bid to place it on the top of the tower.
- The partial roof replacement has begun at Willows School. Additional bids will be sought for the remainder of the roof which will require roof sheeting, possible addition raftering, and structural improvements. Our plan is to address this in the Spring of 2026.

## Personnel

- Firefighter Ryan Carlson has been promoted to Fire Captain.
- Shift Volunteer Chase Butler has been promoted to Firefighter.
- All Professional Services Support Division personnel are safely back home.

## Administration

- The Lexipol process is continuing. Chief Roberts (PSSD) has completed the entire policy manual, and we are now moving forward with getting input from staff, line personnel, and Administration for vetting, comparing policy to what we have currently, and hopefully recognizing some things we do that are not yet documented in the Lexipol.
- The Tablet Command Project is moving forward. Our costs to "join" the foray has been reduced to \$2700.00. Yes, that is correct! We will be having to purchase at least 3 iPads, possibly 4. However, we were already planning to replace the two iPads in service currently. This cost should be below \$10,000.00.

## Operations

- We have received a new forcible entry door prop that the Line Staff has been able to place into training.

**OPTIONS:** The Chief's Report is for informational purposes. The Board of Directors may take one or more of the following actions:

- 1) Provide Staff with comment.
- 2) Provide Staff with additional direction.

**FISCAL IMPACT:** As noted in the report.

**ACTION PLAN:** None.

**RELATED ACTION(S):** None.

### **5.2 Local #4586**

No report

### **5.3 PVFA**

November 15<sup>th</sup> will be the Fall Harvest Taco Night, and Breakfast with Santa will be December 6<sup>th</sup>.

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- 5.4 **Affiliated Organization Reports.**  
None
- 5.5 **Financial**  
Chief Whitt reviewed financials as provided in the board packet.
- 5.6 **Standing Finance Committee Report**  
No Financial meeting was held this month.
- 6 **OLD BUSINESS**
  - 6.1 **Board of Directors Policy Manual Review Update**  
Draft of Board of Directors Manual was provided to the board for review. A vote will be done at a future board meeting when all reviews by board members have been completed.
  - 6.2 **Station 31 Building Project**  
New RFP will be going out next week.
  - 6.3 **Winery Water Access**  
Still in process.
  - 6.4 **Designated Safety Zone**  
Remove from Next Agenda. 4 loads of smaller grindings were received, need about 3 more loads to complete.
  - 6.5 **Roof Repair Willow School**  
Remove from next Agenda
  - 6.6 **Tower Repair at Station 31**  
Remove from next Agenda
  - 6.7 **Drafting Hydrants**  
Chief Whitt provided information about portable hydrants.
  - 6.8 **Somerset Landing Helipad at 4 Corners**  
Rename to Landing Zones for next agenda.
- 7 **NEW BUSINESS**
  - 7.1 **Property Tax Revenue Estimates**  
Property Tax Estimates letter received from the County was presented to the Board for review.
- 8 **CORRESPONDENCE AND COMMUNICATIONS/BOARD MEMBERS' COMMENTS**  
(GOOD OF THE ORDER)
  - 8.1 None
- 9 **AGENDA ITEMS FOR THE NEXT REGULARLY SCHEDULED BOARD MEETING**  
All Ongoing items. Remove items 6.4, 6.5, 6.6 and rename 6.8
- 10 **ADJOURNMENT**– Motion to Adjourn  
(M/S) Flaming/Rossi: 5/0 Meeting adjourned 6.45PM

**THE NEXT REGULAR BOARD MEETING SCHEDULED FOR Tuesday, November 11<sup>th</sup>, 2025, at 6:00 P.M.**