

# PIONEER FIRE PROTECTION DISTRICT

## Board of Directors Board Meeting

December 12, 2023 Minutes

Tony Marcaccio-Board Chair, Tina Holum-Vice Chair, Judy Hobson-Secretary, Randy Rossi-Director, Candance Flaming-Director

### **Mission Statement**

To provide a professional and compassionate level of community fire protection, emergency medical and rescue services to the citizens and property owners within the Fire District, in order to prevent or minimize the loss of life, pain, suffering and property damage as a result of fire or other types of emergencies.

**The December 12<sup>th</sup>, 2023 6:00 PM meeting was conducted in person at 7061 Mt. Aukum Rd. Somerset, CA 95684.**

### MINUTES

#### **1. CALL TO ORDER and DETERMINATION OF QUORUM**

1.1 Roll Call Present - Director Marcaccio, Director Rossi, Director Holum, Director Hobson.

Director Flaming arrived late at 6:05pm

Administration : Chief Whitt, Admin Vierra Captain Walsh, FF Jones

1.2 Pledge of Allegiance – Director Holum

#### **2. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action.

2.1 Administration recommends the BOD approve: Minutes from November 14<sup>th</sup> 2023 Board Meeting.

Administration recommends the BOD approve: Payment of bills – green sheets for November 2023.

Motion to adopt agenda and accept consent calendar.

(M/S) Hobson/Rossi

Passed 4/0

#### **3. PUBLIC COMMENT (Open Forum)**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et. seq) and may be limited to three (3) minutes for any person addressing the Board.

NONE

#### **4. MONTHLY/STANDING ACTIVITY REPORTS AND COMMITTEE REPORTS:**

4.1 **Administrative/Chief's Report** – Chief whit Reviewed Chief's report as provided in the Board packet.

**TO:** Pioneer Fire Protection District Board of Directors  
**FROM:** David Whitt, Fire Chief  
**PREPARED BY:** David Whitt, Fire Chief  
**DATE:** December 12, 2023  
**ITEM:** December Board of Director's Meeting Chief's Report for the Month of November  
**RECOMMENDATION:** Receive information about the District

**Calls For Service in September: (This is being updated due to the transition to ImageTrend Records Management System).** More up-to-date totals will be given as we catch up with back data.

<u>Call Type</u>	<u>November</u>	<u>Year to Date</u>
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Fire	2	
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- (1 Structure, 1 rubbish)

Rescue and Emergency Medical	27		
Hazardous Condition (no fire)	1		
Cover other districts stations	6		
Good Intent	15		
False Alarm	2		
TOTAL	53		
Fire Loss Total	\$ 0		\$000,000

### Apparatus

Still repairing our Type III Engines.

#### E-38 (Type 1 – Frontline Structure Engine)

- Working well for now.

#### WT-38 (Frontline Water Tender)

- Apparatus has been placed in the Apparatus Bay

### Facilities

- Delaying solar project for the foreseeable future.
- Apparatus bay and interior of Administration improvements continue.

### Personnel

- Full complement of fire personnel. All is still well!!!
- Two personnel are still in on-line Paramedic school

### Administration

- Continuing to move forward into the early 2000's with a plan to upgrade our IT including computers, Wi-Fi, and server access. Internet connection was improved by Cal Net. Server modifications are being made to allow better access.
- Met with several allied agencies and fire service partners.

**OOPTIONS:** The Chief's Report is for informational purposes. The Board of Directors may take one or more of the following actions:

- 1) Provide Staff with comment.
- 2) Provide Staff with additional direction.

**FISCAL IMPACT:** As noted in the report

**ACTION PLAN:** None.

**RELATED ACTION(S):** None

#### 4.2 Local #4586

Captain Walsh represented the Local 4586 – Nothing new to report

#### 4.3 PVFA

Dan Dwyer provided a summary of PVFA events Breakfast with Santa served approximately 100 people with about ½ being children. Dan and Lynette will be stepping down for the board positions after 15 years of service. Dan will end his service Dec 31 2023 and Lynette will step down as treasurer after the taxes for 2023 have been completed. Dec 18 2023 is the next PVFA Board meeting to elect officers for 2024.

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- 4.4 **Affiliated Organization Reports**  
Julie Wynia reported for Omo Ranch Fire Safe Council – Water tanks still in process.
- 4.5 **Financial**  
Chief Whitt gave a brief overview of financials as printed in the board packet.
- 4.6 **Standing Finance Committee Report**  
The Standing Finance Committee did not meet.
5. **OLD BUSINESS** (The Board may elect to review, discuss, take action or vote on any old business. The Board Chair may request a roll call vote on items)
- 5.1 **Board of Directors Policy Manual Review Update**  
Board elected to keep as a draft and vote on adoption at a later date.
- 5.2 **Station 31 Building Project**  
Chief Whitt gave a brief update.
- 5.3 **ISO Rating – Hydrant Within 1000 Feet**  
Chief Whitt gave a brief overview of the current Status. The Board requested the title of this agenda item be changed for future agendas to District Rural Water Supply.
- 5.4 **Omo Ranch Water Storage Tank – Update**  
Christopher Carr provided a brief update, this project is still in process.
6. **NEW BUSINESS** (The Board may review, discuss, take action or vote on any new business. The Board Chair may request a roll call vote on items).
- 6.1 **Election of Board officers for 2024 and effective Jan 1, 2024 as per the P&P manual**  
**Secretary, Vice Chairperson, Chairperson – individual**  
Nominations opened for Board Chair. Director Marcaccio was nominated. No other nominations were received. Nominations were closed, a roll call vote was taken.  
Ayes: Hobson, Rossi, Marcaccio, Flaming, Holum  
Nay: 0  
Abstain: 0  
Absent: 0  
Passed 5/0  
Nominations opened for Vice Chair. Director Holum was nominated. No other nominations were received. Nominations were closed, a roll call vote was taken.  
Ayes: Hobson, Rossi, Marcaccio, Flaming, Holum  
Nay: 0  
Abstain: 0  
Absent: 0  
Passed 5/0  
Nominations opened for Secretary. Director Hobson was nominated. No other nominations were received. Nominations were closed, a roll call vote was taken.  
Ayes: Hobson, Rossi, Marcaccio, Flaming, Holum  
Nay: 0  
Abstain: 0  
Absent: 0  
Passed 5/0

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**6.2 Signature Form- New form for bills for County**

Admin Vierra provided the Board with new County signature forms for all board members to sign to authorize payment of bills.

**6.3 Ethics Training & Sexual Harassment & Abusive Conduct Prevention Training**

Admin Vierra informed the Board for the need to update their Ethics Training & Sexual Harassment & Abusive Conduct Prevention Training. Information on how to complete will be sent to each board member in January 2024.

**7. CORRESPONDENCE AND COMMUNICATIONS/BOARD MEMBERS COMMENTS (GOOD OF THE ORDER)**

Director Flaming commented on how nice the new Fire Fighter's hats looked with the new logo.

**8. AGENDA ITEMS FOR NEXT REGULARLY SCHEDULED BOARD MEETING**

5.1, 5.2, 5.3 & 5.4. 5.3 title will be changed to District Rural Water Supply.

**ADJOURNMENT**– Motion to Adjourn

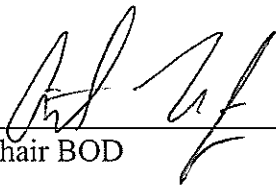
(M/S) Flaming/Rossi

Passed 5/0 Meeting adjourned 6:43pm.

**NEXT REGULAR BOARD MEETING SCHEDULED FOR Tuesday January 9th, 2023 at 6:00p.m.**

Prepared by:

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Joy Vierra, Administrative Assistant

  
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Chair BOD

2-13-24  
Date