

## MEETING MINUTES

**Pioneer Fire Protection District  
Board Meeting  
Tuesday, November 14, 2017 – 6:00PM  
7061 Mount Aukum Rd., Somerset, CA 95684**

Welcome to the Pioneer Fire Protection District Board Meeting. The Chairman of the Board of Directors will invite your comments regarding any item listed on our open session agenda. The Chairman may request that comments be limited to three (3) minutes for any item NOT listed on the agenda. The Brown Act prohibits the Fire Board from taking any action not listed on the agenda.

### **1.0 CALL TO ORDER**

Roll Call

Directors Present: Dave Pratt, Allan Polinsky, Phil Dayton, Allen Wood, Mary Nelson Tran

Salute to Flag

Adoption of Agenda

Motion to adopt agenda

(M/S) Polinsky/Dayton

Passed 5-0

### **2.0 PUBLIC COMMENT OTHER THAN AGENDA ITEMS**

Pat Bereuther advised PG&E has marked lines so forms can be put in for the tank at Station 37.

### **3.0 CONSENT CALENDAR**

3.1 Minutes from Board Meeting – September 20, 2017

Motion to adopt agenda

(M/S) Polinsky/Pratt

Passed 4-1 Dayton abstain

3.2 Minutes from Board Meeting – October 10, 2017

Motion to adopt agenda

(M/S) Dayton/Polinsky

Passed 3-2 Wood and Nelson Tran abstain

3.3 Minutes from Board Meeting – November 3, 2017

Motion to approve the minutes was made by Director Dayton. Director Nelson Tran objected because the items listed as voted on were not listed on the agenda. The items are listed below:

Motion for chief applications to be opened only by the recruiting committee

Motion to get a PO Box in Mt Aukum for the chief applications

Director Nelson Tran asked for the tape of the meeting and requested that it be available at the district office. Additionally, she stated she does not remember discussing or voting on these issues.

Director Wood asked where the tape was Chairman Pratt stated that he thought Director Dayton agreed that his recording would be the recording of record.

It was agreed that the minutes would not be approved and a special meeting will be held to address items for the chief applications. Chairman Pratt stated he would get a copy of the tape to the district office.

Motion to table the minutes for November 3<sup>rd</sup> and listen to the tape.

(M/S) Polinsky/Pratt

Passed 4-1 Dayton was no  
3.4 Board approval of payment of bills  
Copy of greensheets attached  
Motion to adopt agenda  
(M/S) Wood/Nelson Tran  
Passed 5-0

#### **4.0 ITEMS REMOVED FROM CONSENT CALENDAR**

#### **5.0 UNFINISHED BUSINESS**

#### **6.0 NEW BUSINESS**

##### 6.1 Admin Calendar – Chief Dwyer

Chief Dwyer reviewed the admin. Calendar

##### 6.2 Burn Permit Process – Director Pratt

Burn permits are provided during regular business hours and also firefighters will issue if they are here. They are also available at any Cal Fire Station and EDC fire.

##### 6.3 Cal Fire Grant 7FG17179 – Chief Dwyer

Motion and Roll Call Vote to Approve Resolution 03-2017

Director Wood completed the paperwork for a Cal Fire grant. Director Dayton questioned the process of having a board member work on a grant without it being an ad hoc committee. Chief Dwyer stated he does not have to get permission from the board to apply for a grant. He asked for help from Director Wood because he didn't have time to work on it.

Motion to approve resolution 03-2017 to give Chief Dwyer permission to sign the contract for the grant.

(M/S) Nelson Tran/Wood

Ayes – Polinsky, Pratt, Wood, Nelson Tran

Abstain – Dayton

Passed 4-1

##### 6.4 Public Hearing

Motion and Roll Call Vote for Adoption of 5 Year Capital Improvement Plan and Annual Development Fee Mitigation Report FY 17/18

Opened Public Hearing

No discussion from the public

Closed Public Hearing

Discussion regarding what can be purchased with the development fees. Can only purchase equipment or facility. This must be based on growth in the district. Cannot be a replacement.

Motion and Roll Call Vote to Approve Resolution 04-2017

(M/S) Dayton/Polinsky

Passed – 5-0

Ayes – Polinsky, Dayton, Wood, Nelson Tran, Pratt

##### 6.5 Process for Hiring Chief – Director Pratt, Director Polinsky

- Director Pratt reviewed the process being used to hire a chief. Job description was changed to eliminate the reference to using a polaski.

- Supervisor Frentzen asked why the description stated no criminal history in the last 10 years. Chairman Pratt stated they had to draw a line somewhere. After some discussion, it was agreed that it would be removed since there would be a background investigation.
- There were two reiterations of the job description with 2 different salaries listed however the board did not vote on a salary increase. Chairman Pratt stated the salary had been removed from the description.

## **7.0 STANDING REPORTS**

### 7.1 Fire Chief's Report

- Omo Ranch Water Tank  
Chief Dwyer stated they are continuing to work on the tank. Pat Bereuther is continuing to support this project.
- Run Report  
Chief Dwyer provided a run report
- Admin. Asst.  
A new admin. Has been hired and will start on November 28<sup>th</sup>. Her name is Patricia Preedin. Training will be conducted through December and then be evaluated.

Chief Dwyer stated he did not understand why a new PO Box was purchased for the applications for the chief position. He stated it was not necessary, we have a PO Box for the district and applications should be sent to the district address. Director Polinsky stated that the district had a history of losing stuff so they got a different PO Box. Chief Dwyer stated that he disagreed, there is no evidence that any paperwork has been lost and the accusation had been thoroughly investigated by the Sheriff's department. Admin Kathy Wood replied to Director Polinsky that no paperwork has been lost by the district and the insinuation that it had has been going on for the past year. She stated that she met with Director Polinsky regarding unethical behavior in the department and he did nothing about it and did not take it to the board. She also reminded the board that there is a whistle blower law in the State of California that protects employees and she feels she has been retaliated against since having the discussion with Director Polinsky.

### 7.2 Report from Firefighter's Local #4586

Captain Gardiner asked about the salary for the chief position that is currently open. Chairman Pratt stated there has been no agreement on salary.

### 7.3 Report from PVFA

The wine event at Saluti raised about \$2000

There will be a Christmas event at Station 38 on December 9<sup>th</sup>, same as last year.

## **8.0 AGENDA ITEMS FOR NEXT MONTH**

## **9.0 FINAL COMMENTS BY DIRECTORS**

Mary Nelson Tran thanked Kathy Wood for her work and contributions to the district.

## **10.0 ADJOURN MEETING**

Motion to adjourn

(M/S) Dayton/Nelson Tran

Meeting adjourned at 7:38 pm

## Board Signature

Note: All Board meetings are recorded. The agenda is available on the District's web site ([www.pioneerfire.org](http://www.pioneerfire.org)) and the full agenda packet may be viewed at the District's main office, Station 38, 7061 Mount Aukum Road, Somerset between 9AM and 1PM. Station 38 has disabled access and facilities.