

MEETING MINUTES
Pioneer Fire Protection District
Board Meeting
Tuesday, February 13, 2018 – 6:00PM
7061 Mount Aukum Rd., Somerset, CA 95684

Welcome to the Pioneer Fire Protection District Board Meeting. The Chairman of the Board of Directors will invite your comments regarding any item listed on our open session agenda. The Chairman may request that comments be limited to three (3) minutes for any item NOT listed on the agenda. The Brown Act prohibits the Fire Board from taking any action not listed on the agenda.

1.0 CALL TO ORDER

Roll Call

Directors Present: Dave Pratt, Allan Polinsky, Phil Dayton, Eileen Strangfeld

Directors Absent: Marie Fitts

Salute to Flag

Adoption of Agenda

(M/S) Polinsky /Dayton

Passed 4-0

Items 6.1 and 6.2 were discussed before 3.0, 4.0 and 5.0

2.0 PUBLIC COMMENT OTHER THAN AGENDA ITEMS

Omo Ranch representative Patrick Bareuther stated that the slab at Omo Ranch has been poured and is ready to have the water tank set on it when we are able to get a crane up there to do it. It still needs to have the water drained out of the tank and it will need to be disconnected from the current plumbing, and that you may not be able to disconnect until you have the crane on site to hold it up as the current tank is sunk and putting a lot of stress on the current plumbing. Director Polinsky asked if the current plumbing is what is holding the existing tank in place and keeping it from tipping. Patrick said he believes that it is. Director Polinsky asked what we need to do to make it safe to disconnect plumbing. Patrick said that it would need to be supported with a crane to take the stress off the bolts to disconnect. Dan Dyer stated that he had communicated with Patrick and Chief Selig and that he was willing to stay on and coordinate the efforts for whatever is needed to do to finish this project. Patrick stated that he has an account of the hours that he has put into this project on a thumb drive, but did not have a printed copy available at the time.

3.0 CONSENT CALENDAR

3.1 Minutes from Board Meeting – January 9, 2018

3.2 Minutes from Special Board Meeting – January 15, 2018

3.3 Board approval of payment of bills - Copy of greensheets attached

Director Strangfeld pointed out two grammatical errors on the minutes for January 15.

Motion to adopt consent calendar with grammar changes made to minutes.

(M/S) Dayton/ Polinsky

Passed 4-0

4.0 ITEMS REMOVED FROM CONSENT CALENDAR

5.0 UNFINISHED BUSINESS

6.0 NEW BUSINESS

6.1 Review 6 month budget July 1, 2017 through December 31, 2017 budget vs actual

Discussion surrounding the budget took place. Director Pratt commented on revenues related to Property taxes. Director Pratt had a question about the building and maintenance improvements. Dan Dyer explained that the funds were used because the washing machine overflowed and a new floor had to be put in, and in the process when the floor was opened up they found mold that needed to be addressed.

Director Polinsky asked what the food and food supplies were for. Dan Dyer stated that there was a call into the county to ask what that line item is as we currently don't know. Kathy Wood stated she has looked at all the sub objects that have been paid and there was nothing for that amount, and that we currently do not have access to the County accounting system because they are updating it.

Director Pratt had a question about if the current budget information included the strike team money, Kathy Wood stated that the strike team money goes under miscellaneous income.

Allen Wood asked a question that related back to Director Pratts comment about revenues. Discussion took place related to when property taxes come in. It was noted that property taxes do not always come in equal amounts as sometimes people are behind in paying them.

6.2 Update for Chief's recruiting process

Director Pratt stated that the posting was up on the International Fire Chief's Site and there has been zero activity on it. There was one more inquiry that recently came in through Indeed. Director Pratt stated that the closing date was the last day of the month February 28, 2018. At this time there is a total of 13 applicants, a smaller pool of applicants than was hoped for.

6.3 Schedule Special Closed session regarding MOU with Firefighter's Local #4586

Interim Chief Selig and Director Pratt discussed this item previously, it was noted that Director Fitts was not back in town until the end of the month. The intention is to schedule a special board meeting with all directors present. Dan Dyer suggested that the union be asked to take the MOU as it currently stands and highlight areas where there would be changes, and the 4 available Directors take the information home to review prior to the special board meeting as a time saving measure. Discussion took place regarding MOU copies and drafts, and how this information can be distributed. Allen Wood stated that it would be inappropriate to make the MOU public record and that a board packet is public record. A special board meeting was scheduled for Thursday March 1, 2018 at 6pm, to include a Closed Session as part of the agenda.

6.4 Discussion and action—Review of social media including web site and possible creation of an ad hoc committee for that purpose.

Director Polinsky stated he would like to see the image of the Pioneer Fire Protection District improved. Specifically if the image could be improved prior to the ½ cent sales tax measure going up for a vote. This could be accomplished by improving the website and possibly making some short videos that the fire fighters could participate in which could be a 2 minute piece on safety, Carbon Monoxide etc. and could be placed on the website, the Somerset Community page on Facebook and where ever else we could get it out. Director Strangfeld asked who was in charge of the webpage now, it was noted that the Administrative Assistant has been making the necessary updates as needed for board meetings and agendas only. Director Strangfeld stated that it needed to be filled out with more information. Kathy Wood stated that there was a lot of information on the website before and that the last Chief deleted it all. Director Pratt spoke with the Public Information Officer with

the Sheriff's department geared around Twitter and Facebook and how we might be able to use them to promote the district. Director Polinsky stated that he has made promotional videos in the past and has all the equipment available to do this, and also suggests that we find someone to be the Public Information Officer for the District who can write content. Director Polinsky also suggested it would be good for the Mountain Democrat to publish positive articles every few months about the district. Dan Dyer commented that with most small departments the Fire Chief is the Public Information Officer on behalf of the district and that whoever the new Chief is they should be the face of the District and promote the District. Dan Dyer discussed the Chief's Association's plan on the ½ cent sales tax increase is to start a telephone campaign. Pollsters will call with 23 questions they are going to ask people, of the 23 questions there are individual ones unique to each district. There were questions written specially for pioneer District which will be asked. There was a public comment about Facebook and how the Fire Safe Counsel is currently using it to promote their issues. Pioneer Fire Protection District has a Facebook page but it is not updated. The sooner we start with promoting the District the better off we will be. Kathy Wood stated we could not update Facebook because nobody knew what the password was, however she has looking into it the other day and believes she has figured out what the password is if someone wants to take it and work with it. Director Pratt asked who the current administrator of the Facebook page was, and it is unknown. Director Polinsky will connect with Interim Fire Chief Selig to look into website update, Captain Selig will work on the Twitter, Instagram and Facebook side of things. Allen Wood asked who the gate keeper of information for these sites would be. Dave Pratt said that the content gate keeper would need to come from the Operations side of things.

7.0 STANDING REPORTS

7.1 Report from Firefighter's Local #4586

The conversation between Chief Selig and Director Pratt confirming that the board will be moving forward and scheduling a Special Board meeting with a Closed Session regarding MOU with Firefighter's Local #4586 was noted.

7.2 Report from PVFA

Dan Dyer reported that the Easter Egg Hunt was coming up the Saturday before Easter, March 31st, to be held at Pioneer Elementary School. Breakfast will start at 9-10:30 and the egg hunt will begin at 11:00am. Volunteers are fed at 8 and then the event will run till all the eggs are found. Breakfast is free with donations being requested. If any of the shift that is on that day could participate it might be a good photo opportunity for public relations. This is a fire district focused event and if they could be there with the rig it would be a great opportunity to introduce kids to the fire department.

South County Health and Safety Fair is being held at Pioneer Elementary School on April 28, 2018 which will be promoting the fire Department and the Sheriff's department, and many other agencies that work toward public safety. There will also be a pancake breakfast for that event as well.

Dan Dyer asked the board what to do with the Grizzly Flats First Responder files that he still had. Dan offered to give them back to the Board or to shred them. Director Polinsky directed Dan to have them shredded. The files contained job applications and copies of driver's licenses.

8.0 AGENDA ITEMS FOR NEXT MONTH

Director Polinsky will have a website report. Director Pratt will have a report on the status of the recruiting process for the Chiefs position. There will also be a report out on the Closed Session of the Special Board Meeting scheduled for March 1st regarding MOU with Firefighter's Local #4586 if any actions were taken.

9.0 FINAL COMMENTS BY DIRECTORS

10.0 ADJOURN MEETING

(M/S) Polinsky/Strangfeld
Meeting adjourned at 6:55 pm
Passed 4-0

Board Signature

Note: All Board meetings are recorded. The agenda is available on the District's web site (www.pioneerfire.org) and the full agenda packet may be viewed at the District's main office, Station 38, 7061 Mount Aukum Road, Somerset between 9AM and 1PM. Station 38 has disabled access and facilities.