

**MEETING MINUTES**  
**Revised**

**Pioneer Fire Protection District**  
**Special Board Meeting**  
**Thursday, November 30, 2017 – 6:00PM**  
**7061 Mount Aukum Rd., Somerset, CA 95684**

Welcome to the Pioneer Fire Protection District Board Meeting. The Chairman of the Board of Directors will invite your comments regarding any item listed on our open session agenda. The Chairman may request that comments be limited to three (3) minutes for any item NOT listed on the agenda. The Brown Act prohibits the Fire Board from taking any action not listed on the agenda.

**1.0 CALL TO ORDER**

Roll Call

Directors Present: Allen Wood, Mary Nelson Tran, Dave Pratt, Allan Polinsky, Phil Dayton

Salute to Flag

Adoption of Agenda

(M/S) Polinsky/ Pratt

Passed 5-0

**2.0 PUBLIC COMMENT OTHER THAN AGENDA ITEMS**

**3.0 UNFINISHED BUSINESS**

3.1 Minutes from Special Board Meeting – November 3, 2017

Pratt – I listened to the audio and there was only on motion at the end. Interactive discussion about the documents, draft of job posting and at the end a motion was made to accept changes that were made. Was agreed to remove the comment about the polaski. Changing the remittance address to PO Box 111 Mount Aukum was not discussed at the meeting.

Motion was made by Dayton and Nelson Tran to accept the changes. The other part of the minutes were not accurate. There were 2 votes noted in the meeting minutes that did not happen.

Wood – How would an error of omission to that extent happen?

Polinsky – That’s how I remembered the meeting its’ my error

Wood – There should be revised meeting minutes done

Wood – There is also a question about the minutes on 10/10 it states item 4 there is not item 4 should it be 6. Something?

Pratt – there were 4 items discussed it was 6.2 on the agenda

Nelson Tran – We did not discuss the po box 111 at the meeting. The adhoc committee will review before the department or the Board this is a transparency issue.

Pratt – Those changes were made after the 11/3 meeting.

Nelson Tran – There is a lack of transparency the documents should come to the regular post office box there has never been an issue.

Polinsky – That’s not true

Pratt – were not going there. Based on the minutes it states that the adhoc committee can make changes they want without the board. The board members agreed that if there were changes they could make them without input from the board.

Wood – There is nothing in the meeting minutes that shows a motion was made. No recording of the vote on the 10/10 minutes.

Pratt – I will pull the audio from the October meeting.

Sandy Bush and Mark Almer – voiced concerns about delaying the hiring of a chief because of the issues with the minutes.

Nelson Tran asked how this meeting was being recorded.

Dayton – The department tape was recording Chief Dwyer agreed to do the minutes. Minutes for the 10/10 and 11/3 meeting were not approved will be revised after listening to the audio and presented at the next meeting for approval.

(M/S) Nelson/Tran/Polinsky

Passed 5-0

#### **4.0 NEW BUSINESS**

##### 4.1 County wide Sales Tax for county fire districts – Chief Dwyer

Overview from the Chief, discussion of financial contribution and related pros/cons.

Motion and Roll Call vote regarding position on the plan and the potential expense to PFPD

Chief Dwyer

- Sales Tax initiative to get revenue for the fire districts. Should raise 6.1 million.
- Money will go specifically to the fire departments
- Passed out pie chart 5410 parcels in Pioneer our share of the revenue would be \$498,146.72 annually
- All districts agreed to participate and hire a consultant. Each department will contribute \$5000.00 to pay for the consultant.

Pratt – Is there a deadline for the payment? End of year

How many boards have approved? 7 so far not all departments have voted yet

Is there a plan? There are 3 groups being interviewed. All 12 districts are on board.

Mark Almer- Will it be clear to voters that the money will only go to fire department?

Yes

Does the JPA get any money? No

Wood – There is a group on the divide that will chair the measure.

Motion to spend \$5000.00 representing our share to be paid to the fire chiefs association for the purpose of the sales tax measure

(M/S) Polinsky/Wood

Ayes – Dayton, Polinsky, Nelson Tran, Wood, Pratt

##### 4.2 Final review and potential amendment of the job postings documents for the Chief's position

Motion to approve

Motion to change the second page to po box 128 Somerset 95684

(M/S) Nelson Tran/Wood

Yes – Nelson Tran/Wood

Opposed – Dayton, Polinsky, Pratt

Other changes recommended

- Remove statement about polaski
- Almer - Suggestion to state within a short drive of your fire district you have the opportunity to enjoy such places as .....
- Almer -Shouldn't make comments about stress
- Gardiner – Take the entire section out don't think we should tell them to go to a winery. Also criminal history comments are not professional. It's a given that you shouldn't have anything in your background.
- Wood – equivalency should be stated instead of degree. How are you going to weigh experience in place of a degree?
- Dwyer – Take out the word must and say desirable.
- Change verbiage to 3 years in both sections

Motion to accept the changes discussed:

Job Announcement

Remove paragraph 3  
Change next paragraph to start within a short drive you can.....  
Must should be changed to desirable, change 15 to 10  
Change to 3 years in both areas  
Scrap criminal piece and add background check  
Scratch attends conferences  
Desired resume written answers to supplemental questions  
Change final date to 12/29  
(M/S) Dayton/Polinsky  
Passed 3-2  
No – Nelson Tran, Wood

4.3 Discussion and feedback on interim coverage plan for Chief position and duties starting January 1, 2018 – Chief Dwyer

Chief Dwyer – Battalion coverage will be provided by Cal Fire on calls. Talking to other departments for part time admin chief coverage. He will come in 1 day a week to sign bills and payroll. Will not be attending any more board meetings after December 12<sup>th</sup> meeting.

Pratt – Updates to the job announcement and description will be made by Polinsky. Should be sent to Pratt tomorrow.

**5.0 ADJOURN MEETING**

Motion to adjourn meeting  
(M/S) Dayton/Polinsky  
Meeting adjourned

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Board Signature

Note: All Board meetings are recorded. The agenda is available on the District's web site ([www.pioneerfire.org](http://www.pioneerfire.org)) and the full agenda packet may be viewed at the District's main office, Station 38, 7061 Mount Aukum Road, Somerset between 9AM and 1PM. Station 38 has disabled access and facilities.